



**The League of Friends of Axminster Hospital
Minutes of the Meeting held at Axminster Hospital
Tuesday 4th February 2025**

	<u>Present:</u> Steve Holt (SH) - Chair Chrissy Cawley (CC) – Treasurer Gill George (GG) Teresa Denning (TD) Dr Sarah Ellis (SE) Hazel Cross (HC) Dr Phil Taylor (PT) Jeanette Ward (JW) Margaret Pike (MP) Mervyn Symes (MS) Karen Churchill (KC) Helen Arnold (HA) <u>Apologies for Absence were received from:</u> Martin Diplock (MD) Julian Hussey (JH)	<u>Action</u>
1	Minutes of the Previous Meeting – 19th November 2024 Minutes of the previous meeting were approved as an accurate record of discussions held.	
2.	Matters arising The application for funding for the Clarus 500 has been withdrawn.	
3	Financial Update CC reported that: <ul style="list-style-type: none"> • Donations received Dalwood Raft Club £1325.79 Musbury Village Hall £250 • Fundraising events Saxminster £178 • Bank Balance £579,718. 69 • Christmas Cards £406.90 	



**The League of Friends of Axminster Hospital
Minutes of the Meeting held at Axminster Hospital
Tuesday 4th February 2025**

4.	<p>Report from Chair</p> <ul style="list-style-type: none"> • Axminster Hospice at Home The Steering Group meeting due to be held on Thursday 21 November was cancelled and will be rearranged on a date to be decided. Approval to recruit is now in place. Jane Cawthorn -Weaver, Clinical Matron, RDUH has agreed that the advertisement will be published on 7th February despite the SLA not being signed. • RDUH Super Theatre The Trustees agreed that it was outside our remit to contribute to funding for the RDUH Super Theatre. SH had spoken to the Chairs of Seaton and Sidmouth LofF who shared this view. 	
5.	<p>Update from Manager</p> <ul style="list-style-type: none"> • Fundraising 2025 The first meeting of the fundraising group has been held on 15th January. The group comprises Helen Arnold, Karen Churchill, Rebecca Armitage, Michaela Board, Julie Cockburn, Karen Burton and Helen Washington. A provisional timetable for 2025 was agreed. <p>Trustees commented:</p> <p>HA to find out if we could have stand at the Axminster food festival (26th May)</p> <p>Coffee morning in April and September to remain as previous events.</p> <p>AGM – focus on Hospice at Home. Provisional date 20th May. Invite Richard Anderson to speak.</p> <p>Hospice at Home Launch event date will be confirmed when recruitment is more secure. Trustees to meet to discuss details nearer to the time.</p> <p>Axe Vale Show -Trustees were keen to invite Louise Keen again. Michaela Board had stated at the fundraising group that she had an idea to attract people to the stand. HA to contact MB for details.</p> <p>MS suggested that the remining Christmas cards should be sold at a reduced price at upcoming events.</p> <p>JW offered help from Sharon to print blank cards for sale.</p> <p>Trustees agreed that we should hold events at village halls to include more of our geographical area.</p> <p>Trustees agreed that presentations re the Hospice at Home service to village communities by Michaela and team, supported by the local Trustee, would be very useful.</p> <p>100 club details to be circulated when banking arrangements are organised. Plan to sell tickets and first draw to be at the AGM and last Friday in the month there after.</p> <ul style="list-style-type: none"> • Policies Trustees agreed that review of policies should take place bi-annually. 	<p>HA</p> <p>HA/SH</p> <p>HA</p> <p>HA/CC</p>



**The League of Friends of Axminster Hospital
Minutes of the Meeting held at Axminster Hospital
Tuesday 4th February 2025**

	<ul style="list-style-type: none"> • Logo HA presented some suggestions for consideration. A discussion regarding the text took place. HA/SH to meet to agree a design for approval by Trustees. 	HA/SH
6.	<p>Update from Axminster Hospital Representative</p> <p><u>Outpatient Clinics</u> RSV clinics being held ESP Physio every week day morning Rheumatology Dr Earl, will be bringing a second doctor with her when she attends on the 2nd Friday of Jan/Mar/May/July/Sept/Nov. So, just an increase in the Doctors attending, not a increase in the clinic/dates. Dermatology – unless there is AL, there will be: Dr Wachsmuth and Dr Wheeler on the 2nd and 4th Tuesday of the month Dr Charman will also attend on the 2nd Tuesday of alternate months <u>NEW:</u> The registrar will also attend on the 4th Tuesday of every month. Again, just an increase in doctors.</p> <p>Well Leg Clinic to be on 2nd Wednesday of the month all day (an increase from ad hoc dates). Also an ad hoc date as well in January.</p> <p><u>Estates:</u> Scope of works for Axminster Hospital due to commence later in the year for a period of 6-7 months – Theatre/ Roofing Coffee machine is in situ – card reader not always working but that is an Axminster Hospital issue.</p> <p><u>News for the Community Therapy Service:</u> It's all change at the top for the Community Therapy Service! Julia Walkden will be starting as Therapy Manager for (HOSM-SAS Cluster) on 3rd February, taking over from Helen Ruse while she is away on secondment. Alison Richardson has started as SAS OT clinical Lead as of the 13th January (taking over from Ruth Moore who left in December) Holly Bluck has also commenced her post as PT Clinical Team lead for SAS from the 13th January (taking over from Martina McDonald who also left in December!)</p> <p>The Therapy Service is busy and workload is challenging, with added complications of Sickness/Maternity. At the moment a large focus remains on the implementation of the changes to Triage & Episodes of Care recording on Epic.</p>	



**The League of Friends of Axminster Hospital
Minutes of the Meeting held at Axminster Hospital
Tuesday 4th February 2025**

	<p><u>Childrens Services</u> have now moved out of the Hospital and are based in Marshlands</p> <p><u>Appointment Totals</u> <u>December 2024 (DAR ONLY)</u> <i>Chime, Retinal Screening etc are not included</i> Axminster – 705 and 45 DNAs</p> <p><u>Estates:</u> Gravel Areas near main entrance. A couple of pots will be made available from Spring onwards.</p> <p>TD was thanked for her report and asked to compare appointment totals to last year.</p>	TD
7	<p>AOB</p> <ul style="list-style-type: none"> HA confirmed that the purchase of equipment funded by the Raft club was underway. GG stated the new Rector, Rev'd Leisa Potter, was keen to be involved with the League of Friends. HA to contact to discuss and invite Leisa to meet the Trustees. GG stated the organisers of Devon Truck Show 24/25 May 2025 had agreed to donate part of the proceeds from their 2025 event to Axminster Hospital League of Friends. Further clarity is needed regarding the situation re VAT on equipment paid for by the L of F. 	<p>HA</p> <p>HA</p> <p>CC</p>
9.	<p>DATE OF NEXT MEETING Date of next meeting Tuesday 8th April at 6.00pm at Axminster Hospital.</p>	

Agreed _____ Date _____