



**The League of friends of Axminster Hospital
Minutes of the Meeting held in Gabe's Café
Tuesday 16th May 2023**

	<p><u>Present:</u> Steve Holt (SH) – Chair Lynda Porter (LP) - Treasurer Dr Phil Taylor (PJT) Hazel Cross (HC) Gill George (GG) Jeanette Ward (JW) Dr Sarah Ellis (SE) Julian Hussey (JH) Martin Diplock (MD) Helen Arnold (HA)</p> <p><u>Apologies for Absence were received from:</u> Teresa Denning Margaret Pike</p>	<u>Action</u>
1	<p>Minutes of the Previous Meeting – 28th February 2023 Minutes of the previous meeting were agreed and signed off as an accurate record of discussions held.</p>	
2.	<p>Matters Arising It was confirmed that Seaton Hospital League of Friends had launched the new home nursing service- Hospice at Home.</p>	
3	<p>Financial Update LP reported that there had been no significant expenditure since the last meeting. There had been a legacy of approximately £5000. Current balance £478k. LP proposed the League should look at moving some funds to long term deposit accounts. This would spread the financial risk and gain interest payments. LP agreed to contact Westcotts for advice. LP agreed to come back to the next meeting with recommendations.</p>	LP
4.	<p>Report from Chair SH reported that The Scott Rowe building had been purchased by Axminster Property with units available to lease for the benefit of the community. Although there was some possibility of the League running a café and/or shop at some time in the future it was thought that would be better situated in the main hospital building or in the town centre.</p>	



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	SH informed the meeting that he felt it would be beneficial to change the status of the charity to a Charitable Incorporated Organisation and revisit the constitution of the League. This was also an opportunity to change the name of the charity. Advice from Westcotts would be sought. Trustees agreed this would be beneficial and agreed to come to the next meeting with suggestions for a new name. It was agreed a strap line such as 'supporting healthcare in Axminster' would also be helpful to maintain the healthcare association.	SH ALL
5.	Update from Manager HA reported that the new Facebook page was live and members of the old page had been advised of the change and given the link to the new page. Initial work has started on the Axminster Hospital League of Friends website. Thanks to those Trustees had had sent their 'biographies'. The remaining Trustees to send theirs as soon as possible. It was suggested the online presence could be extended to other social media platforms such as Instagram and Twitter.	ALL HA
6.	Update from Hospital Representative Not present at meeting.	
7.	AGM The date has been confirmed for the AGM as 25 th July at The Bradshaw rooms at the Heritage Centre at 6.30pm SE confirmed that the Dermatology Team were booked for this date. It was suggested that a presentation about 'Know more about your skin' would encourage more people to attend. SE to confirm topic with the team and to find out requirements re AV equipment. Refreshments to be provided. It was suggested that the title 'AGM' may put off attendees. It was proposed to call the event the 'Open Meeting' including the AGM.	SE GG/HC
8.	Fundraising Axe Vale Show 17 th /18 th June HA reported that a pitch had been secured at the show. SH explained that attendance at this event was to launch our 'BIG GOAL' to raise £200k this year to support the introduction of Hospice at Home in Axminster. A draft flyer was shown which SH agreed to amend to include the surrounding villages. New publicity materials need to be printed for the display boards. To show the public a positive picture of what is happening at the Hospital HA had requested figures for procedures carried out at the Hospital for inclusion on a poster. It was suggested that the show would be a good opportunity to ask local people what they want the League to offer. Possible use of suggestion form.	SH HA/SH HA



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	<p>Trustees are asked to help on the days of the show. Please contact HA with availability. HA to purchase tickets for those helping on the stand. A card reader is to be purchased for use on fundraising events. Investigate use of QR code. HC agreed to approach the Spa regarding the prize for a draw. If this is not forthcoming a draw will not go ahead. SH to find out if it is possible to have the hover bed at the show.</p> <p>Open Gardens Socks Orchard 30th June 1st/ 2nd July 2023 This year the League will only benefit from the sale of refreshments as the garden is opening as part of the NGS. Help is required to sell refreshments. Contact HA with availability.</p>	<p>ALL HA</p> <p>LP</p> <p>HC</p> <p>SH</p> <p>ALL</p>
9.	<p>AOB Exeter Male Voice Choir concert 1st July at the Minster at 7.30 (Note change of time). GG confirmed this performance had been arranged. HA to contact Louise Collard to confirm booking of Minster and to check position re alcohol sales. HA to contact Jerry Lack to book space on the Minster Green board. SH to organize posters/tickets. Tickets for sale at Archway Bookshop, via Trustees and on the door. Refreshments for choir to be provided. GG to ask MS regarding setting up chairs etc in the Minster. SH to introduce the choir. GG to send information re choir performance including picture, if possible, to HA for use on social media.</p>	<p>HA</p> <p>HA SH/GG</p> <p>GG/HC GG/MS SH</p> <p>GG/HA</p>
10	<p>DATE OF NEXT MEETING Open meeting 25th July at 6.30pm in Bradshaw room at the Heritage centre.</p>	