



**The League of friends of Axminster Hospital  
Minutes of the Meeting held at Axminster Hospital  
Tuesday 26<sup>th</sup> September 2023**

	<p><b><u>Present:</u></b>            Steve Holt (SH) - Chair            Chrissy Cawley (CC) - Treasurer            Dr Phil Taylor (PJT)            Hazel Cross (HC)            Gill George (GG)            Jeanette Ward (JW)            Julian Hussey (JH)            Martin Diplock (MD)            Helen Arnold (HA)</p> <p><b><u>Apologies for Absence were received from:</u></b>            Teresa Denning            Dr Sarah Ellis</p>	<b><u>Action</u></b>
1	<p><b>Minutes of the Previous Meeting – 16<sup>th</sup> May 2023</b>            Minutes of the previous meeting were approved as an accurate record of discussions held.</p> <p><b>Minutes of Annual Open Meeting – 25<sup>th</sup> July 2023</b>            Minutes of the meeting were approved as an accurate record of discussions held.</p>	
2.	<p><b>Matters Arising</b>            No matters arising.</p>	
3	<p><b>Financial Update</b>            SH introduced Chrissy Cawley, who has agreed to become a Trustee of the League and the Honorary Treasurer. Her appointment was formally approved by the Trustees present at the meeting. SH/ CC to arrange transfer of accounting and banking details. HA to update Charity Commission details. SH reported that Stuart Carrington (Westcotts) had confirmed that the transition to a CIO was a straightforward process. SH to begin this process.</p>	<p><b>SH/CC</b>  <b>HA</b>  <b>SH</b></p>
4.	<p><b>Report from Chair</b>            SH reported that the Axminster and Lyme Cancer Support charity would be opening in November in the Scott Rowe building. He had met with its Chair, Mary Kahn, and discussed the possibility of the League running a café and/or</p>	



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	<p>shop in Scott Rowe. SH felt that there was a significant difference in how Mary and the League viewed this proposal.</p> <p>Mary Kahn had informed SH about a project in which a group of Charities were working together in a shared space, sharing expenses and profits on a percentage basis. A brief discussion was held as to whether this might work for charities based in Axminster. SH reported that Nourish and Menshed would be moving into Scott Rowe.</p> <p>JH suggested that we should be looking at end of life care for the wider population of the Axe Valley. It was agreed that we should look at other business models such as Weldmar Hospicecare, Dorchester and St Margaret's Hospice, Taunton.</p> <p>SH reported he was attending a meeting on 29<sup>th</sup> September with Richard Foord MP, Mary Ashby, Nurse Specialist Team Manager and Alasdair Cameron, CEO of Sidmouth Hospice at Home. The purpose of the meeting is to discuss the provision of a Hospice at Home service for Axminster. The Trustees expressed their thanks to Mary for her continuing support for Axminster residents and for arranging this meeting.</p> <p>SH noted that there is no mention of palliative or end of life care on the One Devon website. This is a partnership of organisations and groups which influence healthcare provision across Devon. Its primary aim is to 'drive integration by producing a strategy to join-up services, reduce inequalities, and improve people's wellbeing, outcomes and experiences.'</p>	
5.	<p><b>Update from Manager</b></p> <p>HA is continuing to update the Membership list. A letter has gone to all on the list who did not respond to the invitation to the Open Meeting. Members have been requested to reinstate their standing orders if they did not do this when the League changed their banking provider.</p> <p>The League of Friends website now has all agendas and minutes available to download. There is an on-line sign-up for a newsletter and additional content regarding events we have held. There is an increase in the number of people following the Facebook page and very positive comments on a recent post regarding outpatient clinics at the Hospital.</p> <p>HA has arranged for a leaflet to be printed with a list of outpatient clinics available at Axminster Hospital. The wording has been agreed with Lisa Jackson, Community Outpatient Service Manager so that patients have realistic expectations of availability at Axminster. This will be available from several venues in Axminster. Lisa has agreed to inform the League of Friends of any significant changes to the provision of clinics.</p>	HA



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	<p>TD has agreed to provide some display space in the foyer of the Hospital for the League of Friends</p> <p>Rics café now has electronic display information about the League of Friends.</p> <p>HA has begun to research grants available to us.</p> <p>HA had a positive meeting with Tesco's Community Liaison. The League can use the community display in their foyer and they are happy to be involved in fundraising for us.</p> <p>HA had begun the process of applying for a grant through their 'Tesco Stronger Starts' scheme (blue counter scheme.) The application approval will be at least 9 months, there is a maximum grant of £1500 and that money must be spent on a specific project within 1 year of approval. It was felt that it was not appropriate to proceed with this at the moment.</p> <p>HA has begun research into whether a charity shop would be a way in which the League could raise some income. From the information gained from Lycia Moore, Seaton League of Friends and Mervyn and Jacqueline Symes (as representatives of ACS) it was thought a Charity shop in Axminster centre was unlikely to raise significant funds. The idea of a collaboration in Scott Rowe or using space in the Hospital as a shop and/or cafe had more support.</p> <p>HA notes on the above are available should anyone want more information.</p>	<b>TD</b>
<b>6.</b>	<p><b>Update from Hospital Representative</b> Not present at meeting.</p>	
<b>7.</b>	<p><b>Fundraising</b> Bacon Butties at the Church Rooms has been booked for 12<sup>th</sup> October. GG/ HC organizing food. Bacon has been kindly donated by Lyme Bay butchers. HA to contact Tesco to donate bread etc. SH/ PT to run raffle. Suitable prizes for the raffle are needed please.</p> <p>Saxminster at the Minster booked for Friday 1<sup>st</sup> December 7.30. Playing for 40 mins, break for refreshments (mulled wine?) further 40 mins. £150 fee. The Trustees felt it was better to have a ticketed event, but Saxminster recommend donations on the door. It was agreed to follow their advice regarding this event and then review for further events. HA to organize advertising posters, Minster Board etc. Donations for raffle please Exeter Male Voice Choir tbc in the spring of 2024.</p>	<p><b>GG/HC HA SH/PT ALL</b></p> <p><b>HA ALL</b></p>



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	The Trustees agreed that having free standing advertising board for use outside events would be beneficial.	<b>HA</b>
9.	<p><b>AOB</b></p> <p>JH suggested that we start a 100 club. The Trustees agreed. CC/HA to organize.</p> <p>JH suggested 'pop-up' sign in Medical Practice. SH to liaise with SE.</p> <p>GG/HC asked the Trustees to support MS with carol singing in care homes in Axminster. Contact MS for details.</p> <p>Estate of Mrs JC</p> <p>HA explained correspondence received by the League regarding the estate of Mrs JC. Mrs C had left a legacy to the League of Friends. The Executor of the will contacted the League and stated that she has 'exercised the discretion afforded to me in Mrs C's will and given the legacy to Hospiscare as she wanted to give them money. She expressed this wish a few days before she died as they were wonderful to her in her last few months.'</p> <p>The Trustees felt that we should investigate further. SH /JH to access Will and probate information to enable us to determine next steps.</p>	<p><b>CC/HA</b></p> <p><b>SH/SE</b></p> <p><b>ALL</b></p> <p><b>SH/JH</b></p>
10	<p><b>DATE OF NEXT MEETING</b></p> <p>Open meeting 5<sup>th</sup> Dec at 6.00pm at Axminster Hospital.</p>	